

**Southeastern Minnesota Synod
Executive Committee
Minutes
February 18, 2003**

Vice-president Shirley Gangstad called the meeting to order at 5:30 PM in the Synod Office Conference Room, Assisi Heights, Rochester, Minnesota.

Members present were: Bishop Harold Usgaard, Ms. Shirley Gangstad, Vice-president, Mr. Jeffery Setterlund, Treasurer, Ms. Betty Ann Hernke, Secretary, Ms. Kathy Tanabe, Rev. Philip Lewison, Ms. Deborah Norrie, Recorder.

Jeff Setterlund led devotions on words of peace from the *Book of Grace*.

Betty Ann Hernke presented the minutes of the meeting January 28, 2003. There was one addition to the minutes on page 3, paragraph 6:

Ms Gangstad's first term as vice president ends in 2003. She has agreed **to be nominated** for a second term ~~to serve another term~~.

Kathy Tanabe moved to accept the minutes as corrected.

**Moved;
Seconded;
Carried to accept the corrected minutes of the meeting January 28, 2003.**

Jeff Setterlund reported that because the audit is not complete there is no January accounting report. Ms. Norrie assured the committee that there is money in the bank and that bills have been paid.

Mr. Setterlund distributed the Mission Support report and noted that total Mission Support for 2002 is \$2,191,546 (99.58% of the 2002 budget).

Phil Lewison moved to accept the treasurer's report.

**Moved;
Seconded;
Carried to accept the treasurer's report.**

Synod Minister Larry Iverson was invited to join the committee to discuss income projections for 2003. He has worked hard to get realistic numbers from congregations this year. In the past we have used intent numbers that may have included designated fund giving. This may be why we have failed to reach our budget in the past. He conservatively projects income of \$2,170,407.

Mr. Iverson and the committee discussed at length the stewardship program for the synod in 2003. There was also discussion about how to set the income number for the 2003 budget. The committee feels that it will send the wrong message to the synod if we reduce the income amount in 2003. The synod should be challenged.

Phil Lewison made a motion about the 2003 Revised Budget to be presented to the Synod

Council.

**Moved;
Seconded;
Carried**

to recommend the Synod Council project income of \$2, 210,700; designate ELCA Mission Support at 52% for the year with the personnel budget line of \$452,000. The personnel budget line reflects a 3% increase for all employees and an increase in hours for the Call Process Assistant from 20 hours a week to 30 hours a week.

Note: Ms. Norrie reported to the Bishop and Vice president that the \$452,000 personnel budget line was the incorrect amount. It should be \$445,000 and because of this change the income figure can be reduced \$10,000. These new numbers will be presented to the Synod Council.

The committee then discussed the income figure to be projected for 2004. Kathy Tanabe made a motion about the 2004 Proposed Budget.

**Moved;
Seconded;
Carried**

to recommend the Synod Council project a challenge income to the Synod of \$2,300,000 and designate ELCA Mission Support at 52%.

Note: Because of the error to the personnel line on the 2003 budget, the 2004 personnel budget line has been lowered. The challenge income can be lowered to \$2,280,000.

Bishop Usgaard reported that Cindy Larson, Zumbro, Rochester has agreed to be nominated for the position as vice president. Her name will appear on the ballot at the 2003 Synod Assembly.

Ms. Gangstad and Ms. Norrie presented the revised Constitution, Bylaws and Continuing Resolutions of the Southeastern Minnesota Synod. The recommended revisions will be presented to the council for action at the 2003 Synod Assembly.

The meeting was adjourned at 7:55 PM and closed with the Lord's Prayer.

Betty Ann Hernke, Secretary
Deborah Norrie, Recorder