



Call Process

STEP 7: WELCOME AND INSTALLATION

- Welcome and installation of your new pastor
- Sample Installation Service with Hymns - Version 1
- Sample Installation Service with Hymns - Version 2
- Sample Installation Service without Hymns

Call Process - Step 7

WELCOME AND INSTALLATION OF YOUR NEW PASTOR

- **Moving**

The new pastor and the officers of the congregation council should agree on arrangements for moving. **The congregation is responsible for moving expenses.** Please refer to the ELCA Advantage Program (1-800-638-3522 ext. 2988 or www.elca.org/hr/advantag.html) for moving company referrals.

- **Installation**

The congregation president and the new pastor need to confer, in consultation with the bishop's office, to decide upon a date for installation. Normally, the bishop or synod minister is present to conduct the installation of the new pastor.

- **Installation Service**

The Installation Service is found in the Lutheran Book of Worship Occasional Services Book, page 224. Sample services are included for reference.

- **Celebration**

Plan to celebrate the installation of your new pastor! Congregation customs vary. Some congregations have a potluck meal after the worship services. Some have catered meals. Some have simple coffee hours with a smaller group meal after the service. Whatever you choose to do, this is a time for all of the congregation to welcome the pastor and his/her family to the congregation and community.

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SAMPLE INSTALLATION SERVICE WITH HYMNS - VERSION 1

The Installation Service is found in the Lutheran Book of Worship Occasional Services Book, page 224.

The Presentation of the Pastor - by the Chair of the Call Committee

The Address and Questions to the Pastor

The Questions to the Congregation

P: And you, people of God, will you receive this messenger of Jesus Christ, sent by God to serve God's people with the Gospel of hope and salvation? Will you regard him/her as a servant of Jesus Christ and a steward of the mysteries of God?

C: **We will.**

P: Will you pray for him/her, help and honor him/her for his/her work's sake, and in all things strive to live together in the peace and unity of Christ?

C: **We will.**

The Commissioning of the Office and the Blessing

The Prayers (Congregation responds: **Hear Our Prayer**)

The Presentation of the Symbols of the Office

Hymn 522 "Come, Thou Almighty King" (verse 1)

At the Baptismal Font - Presentation of baptismal napkin by a member of the Call Committee or other congregation member

Hymn 522 (verse 2)

At the Pulpit - Presentation of Bible by a member of the Church Council or other member

Hymn 522 (verse 3)

At the Altar - Presentation of chalice by Church Secretary or other staff member

Hymn 522 (verse 4)

The Welcome

P: Welcome to _____ Lutheran Church!

C: **We welcome you as a worker with us in the kingdom of God!**

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SAMPLE INSTALLATION SERVICE WITH HYMNS - VERSION 2

The Installation Service is found in the Lutheran Book of Worship Occasional Services Book, page 224.

The Presentation of the Pastor

The Address to the Pastor

The Questions to the Pastor

The Questions to the Congregation

P: And you, people of God, will you receive this messenger of Jesus Christ, sent by God to serve God's people with the Gospel of hope and salvation? Will you regard him/her as a servant of Jesus Christ and a steward of the mysteries of God?

C: **We will.**

P: Will you pray for him/her, help and honor him/her for his/her work's sake, and in all things strive to live together in the peace and unity of Christ?

C: **We will.**

The Commission of the Office

The Blessing

C: **Amen.**

The Prayers

C: **Hear Our Prayer.**

The Presentation of the Symbols of the Office

"I Was There To Hear Your Borne Cry" by John Ylvisaker

Presentation of baptismal napkin and oil

Congregation: You have been called to be among us to baptize, to teach and to forgive sins.

HYMN 390 "I Love to Tell the Story"

Presentation of the Bible

Congregation: You have been called to be among us to proclaim the good news.

HYMN 214 "Come, Let Us Eat"

Presentation of chalice and paten

Congregation: You have been called to be among us to lead worship and preside at the Holy Communion.

Presiding Minister: Receive these signs of your calling to serve the Lord and his people in the ministry of Word and Sacrament.

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SAMPLE INSTALLATION SERVICE WITHOUT HYMNS

The Installation Service is found in the Lutheran Book of Worship Occasional Services Book, page 224.

The Presentation of the Pastor

The Address to the Pastor

The Questions to the Pastor

The Questions to the Congregation

P: And you, people of God, will you receive this messenger of Jesus Christ, sent by God to serve God's people with the Gospel of hope and salvation? Will you regard him/her as a servant of Jesus Christ and a steward of the mysteries of God?

C: We will.

P: Will you pray for him/her, help and honor him/her for his/her work's sake, and in all things strive to live together in the peace and unity of Christ?

C: We will.

The Commissioning

The Blessing

P: The God of peace who brought again from the dead our Lord Jesus, the great shepherd of the sheep, by the blood of the eternal covenant, equip you with everything good that you may do His will, working in you that which is pleasing in his sight, through Jesus Christ; to whom be glory forever and ever.

C: Amen.

The Presentation of the Symbols of the Office

At the Font, presentation of a baptismal shell: "You have been called to be among us to baptize, to teach and to forgive sin."

At the Pulpit, presentation of the Bible: "You have been called to be among us to proclaim the Good News."

At the Communion Table, presentation of the chalice and paten: "You have been called to be among us to lead worship and preside at the Holy Communion."